

CARLYNTON SCHOOL DISTRICT

**Committee/Voting Meeting
September 16, 2013
Carlynton Jr.-Sr. High School Library – 7:30 pm**

MINUTES

The Carlynton School District Board of Education held its Committee/Voting Meeting on September 16, 2013 in the library of the junior-senior high school. Those in attendance included President David Roussos, Vice President Betsy Tassaró and School Directors Joe Appel, Sandra Hughan, Nyra Schell, Patricia Schirripa, Ray Walkowiak and Sharon Wilson. Also present was Superintendent Gary Peiffer, Solicitor Bill Andrews, Principals Michael Loughren and Jacie Maslyk, and Business Manager Kirby Christy. The audience was comprised of three individuals and one member of the press.

CALL TO ORDER - *The meeting was called to order by President Roussos at 7:30 pm. High principal Michael Loughren led the pledge.*

The roll was called by Michale Herrmann; Director Schriver was absent.

PUBLIC COMMENT ON BUSINESS BEFORE THE BOARD: *None*

APPROVAL OF MINUTES:

Director Hughan moved, seconded by Director Schell, to approve the minutes of the August 26, 2013 Regular Voting Meeting as presented. **By a voice vote, the motion carried 7-0-1, with Director Schirripa abstaining due to absence.**

REPORTS:

➤ **Executive Session** – *President Roussos said personnel and litigation matters were discussed in the closed session.*

➤ **Administrative Reports**

- **Superintendent's Report** – *Mr. Peiffer spoke of new Keystone Exam regulations per Chapter 4. He said the proposed changes will affect board policy. Keystone Exam grades will be eliminated on student transcripts.*

✓ **Renovation Update** – *John Hays of T&W distributed documents with the monthly renovation progress reports. He said the HVAC in the elementary schools is very close to being operational. The transformers are a bit behind schedule due to Duquesne Light. The high school track is curing and the final application of the rubber surface will be applied soon with expected completion by the first of October. Interior classroom door hardware has begun and will take a couple weeks to complete.*

The board then moved on all change orders for renovations:

Director Appel moved, seconded by Director Tassaró, to approve the change orders for building renovation Projects 13010 and 13016 as submitted by Thomas & Williamson. (Finance Item #0913-03) **By a voice vote, the motion carried 8-0.** *Director Schell noted the total amount for change orders was roughly \$40,000.*

Minutes of August 26, 2013
Meeting

T&W Change Orders

- Business Manager Report – Mr. Christy reported that the auditors have returned to finish up the audit. He also mentioned the Southwest Tax Collection Committee meeting will be held October 3.
- Principals' Report – The elementary principals distributed informational newsletters and Dr. Maslyk shared news about updates to the school's playground. Mr. Loughren announced the start of the school year is going well and students have been great. He shared that he has some roots in Carnegie through his mother's side of the family.
- Parkway West CTC Report – Director Hugan said enrollment is up at the vocational school and a career exploration night is in the works. A new veterinary program is receiving good reviews.
- PSBA Legislative – Director Schell offered additional information about the Chapter 4 regulations, noting that allowances have been made for waivers at the local level.

I. Miscellaneous

Director Wilson moved, seconded by Director Tassaró, to approve the additional 2013-2014 conference and field trip requests as presented and approved by administration; (Miscellaneous Item #0913-01 REVISED) **By a voice vote, the motion carried 8-0.**

II. Finance

Director Schell moved, seconded by Director Wilson, to approve the Treasurer's Report for the month of August 2013 as submitted;

The August bills in the amount of \$3,016,731.56 as presented;

The August 2013 Athletic Fund Report with an ending balance of \$4,419.36 as submitted; (Finance Item #0913-01)

And the August 2013 Activities Fund Report with an ending balance of \$40,690.65 as submitted; (Finance Item #0913-02) **By a voice vote, the motion carried 8-0.**

III. Personnel

Director Hugan moved, seconded by Director Wilson, to approve the additions to the Day-to-Day Substitutes for the 2013-2014 school year as recommended by administration and submitted; (Personnel Item #0913-01 REVISED)

The following long-term substitute positions for the first semester of the 2013-2014 school year under the terms of the Carlynton Federation of Teachers Bargaining Unit Agreement and per the recommendation of administration:

- Mary Ferro, Carnegie Elementary, music
- Susan Brossman, JSHS, health and physical education

Name John McAdoo as assistant principal of the junior-senior high school under the terms of the Act 93 Agreement;

Additions – 2013-2014
Conference and FT Requests

Treasurer's Report – August
2013

August 2013 Bills

August 2013 Athletic Fund
Report

August 2013 Activities Fund
Report

Day-to-Day Substitutes 2013-
2014

Long-Term Substitutes

John McAdoo – High School
Assistant Principal

The salary increases for the six (6) Act 93 administrators for the 2013-2014 school year as submitted; (Personnel Item #0913-02)	Act 93 Salary Increases
The request for reassignment for gifted facilitator Zeffie Carroll as submitted; (Personnel Item #0913-03)	Reassignment – Zeffie Carroll
<i>And</i> the SAT Prep courses for the fall and spring semesters and to post for the two (2) respective SAT course instructors for math and English. By a voice vote, the motion carried 8-0.	SAT Prep Course
Director Schell moved, seconded by Director Hughan, to approve the posting for the positions of two (2) after-school tutors for one hour per day, four hours per week, for an After-School Tutoring Program to be offered at the junior-senior high school. The program will be funded by ACCESS;	Posting – After-School Tutoring Program at Jr.-Sr. High School
The posting for nine (9) after-school tutoring positions for the 2013-2014 21 st Century Learning Community program based on the approved budget from the Pennsylvania Department of Education as submitted; (Personnel Item #0913-04)	Posting – After-School Tutors for the 21 st Century Learning Community Program
The resignation of Sonia Rogers, Crafton Elementary playground aide, effective September 5, 2013 as submitted; (Personnel Item #0913-05)	Resignation – Sonia Rogers
The extension of a one-semester Leave Request for employee CFT13-14-06 and the Leave Request for employee CFT13-14-07 as submitted. (Personnel Item #0913-06)	Leave of Absence – CFT13-14-08
<i>And</i> the creation of a position for an additional instructional aide for Crafton Elementary primary classrooms and to post for the anticipated opening. By a voice vote, the motion carried 8-0.	Instructional Aide and Posting
IV. Policy	
Director Wilson moved, seconded by Director Appel, to approve the first reading of the revisions to Harassment and Bullying Policy No. 249 as submitted. (Policy Item #0913-01)	First Reading to Revisions – Policy No. 249
<i>Director Schell called attention to the usage of “assistant superintendent” on page 5 of the policy, and the district does not have an assistant.</i>	
Director Walkowiak moved, seconded by Director Schell, to strike the language of assistant superintendent and replace it with “or designee.” By a voice vote, the motion carried 8-0.	
Board members then voted on the original motion, including the amendment. By a voice vote, the motion carried 8-0.	
<u>OLD BUSINESS:</u>	
<i>Director Wilson brought up the earlier discussion to purchase a Ford F-350 for the maintenance department. President Roussos said he wished to have a motion to reconsider the purchase from a director on the prevailing side of the original motion at the last board meeting when the motion to purchase was defeated.</i>	
Director Walkowiak moved, seconded by Director Schell, to reconsider the motion to purchase a new Ford F-350 for the maintenance department. By a 6-2 vote, the motion carried, with Directors Hughan and Schirripa voting NO.	

Before the vote, there was considerable discussion. Director Wilson said pictures of the current truck made it clear the purchase was necessary. Director Hughan asked if the \$1000 for inspection was paid and was told that it was. Director Appel suggested donating the current truck to Parkway for students to practice body work. Director Schell asked if the new truck would be purchased through Allegheny Ford Trucking. Mr. Christy said yes, noting the purchase would be made through a state contract. President Roussos said the state contract guarantees a savings on the acquisition. Director Schell asked if the price included the towing, plowing and cargo package and she was told it did. Director Hughan asked that maintenance records on the truck be maintained and shared with the board. Director Schirripa said records of maintenance were requested for other vehicles but the request was not satisfied. Director Schell asked if the truck would be a 2014 vehicle at a 2013 price. President Roussos and Mr. Christy offered confirmation. Director Schell and President Roussos said they would like to keep future purchases in check, so as not to exceed the budget; Director Walkowiak expressed that if items need to be done, prioritizing is a must when building the budget.

NEW BUSINESS: *None*

OPEN FORUM: *Audience member Maureen Nelson asked if there was an overlap with the two after-school programs approved earlier in the meeting. Director Schell said she believed they did not; Pupil Services Director Lee Myford, who oversees the programs, could not respond to the matter because she was not present at the meeting.*

ADJOURNMENT: With no further business to discuss, Director Hughan moved, seconded by Director Appel, to adjourn the meeting at 8:24 pm. **By a voice vote, the motion carried 8-0.**

Respectfully submitted,

Kirby Christy, Board Secretary

Michale Herrmann, Recording Secretary